

**BOARD OF SUPERVISORS**

*Brown County*

305 E. WALNUT STREET  
P. O. BOX 23600  
GREEN BAY, WISCONSIN 54305-3600



E-Mail [BrownCountyCountyBoard@co.brown.wi.us](mailto:BrownCountyCountyBoard@co.brown.wi.us)

PHONE (920) 448-4015 FAX (920) 448-6221

**"PUBLIC NOTICE OF MEETING"**

Pursuant to Section 19.84 Wis. Stat., notice is hereby given to the public that the following meetings will be held

**THE WEEK OF JUNE 28 – JULY 2, 2010**

**MONDAY, JUNE 28, 2010**

- |             |  |   |
|-------------|--|---|
| * 8:30 a.m. | Community Options Program Planning Committee     | Board Room B<br>Sophie Beaumont Building<br>111 N. Jefferson St |
| * 4:30 p.m. | Board of Adjustment                              | Room 391, Northern Building<br>305 E. Walnut St                 |
| * 4:30 p.m. | Neville Public Museum Governing Board            | 3 <sup>rd</sup> Floor Board Room<br>Neville Public Museum       |
| * 6:30 p.m. | Land Conservation SubCommittee                   | UW Extension<br>1150 Bellevue St                                |
| * 7:00 p.m. | Planning, Development & Transportation Committee | UW Extension<br>1150 Bellevue St                                |

**TUESDAY, JUNE 29, 2010**

(No Meetings)

**WEDNESDAY, JUNE 30, 2010**

(No Meetings)

**THURSDAY, JULY 1, 2010**

- |             |                                    |  |
|-------------|------------------------------------|--|
| * 6:00 p.m. | Education and Recreation Committee | Weyers-Hilliard Library<br>2680 Riverview Dr |
|-------------|------------------------------------|--|

**FRIDAY, JULY 2, 2010**

(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

## COMMUNITY OPTIONS PROGRAM PLANNING COMMITTEE MEETING

Monday, June 28, 2010 – 8:30 a.m. - Sophie Beaumont Building - 111 North Jefferson Street, Green Bay, Wisconsin – Board Room B

1. Meeting called to order
2. Roll call
3. Modification/approval of agenda
- \* 4. Modification/approval of minutes of April 26, 2010
5. Reports
  - A. Current status of COP funding
  - \* B. Money expenditures by target group and wait list data
6. Ongoing Family Care Update
7. **Closed session**--Pursuant to 19.85(l)(f) considering financial, social and/or personal history of specific persons, which if discussed in public would be likely to have a substantial adverse effect on the reputation of the persons referred to—
8. Roll call vote for closed session
- \* 9. COP Exceptional Expense request
- \* 10. CBRF variance requests (information only)
11. Any other business authorized by law

\* Indicates materials are included in packet mailing

## **PUBLIC NOTICE**

Notice is hereby given that a public hearing will be held before the Board of Adjustment created under and by virtue of the Brown County Shorelands and Wetlands Ordinance, Private Sewage System Ordinance and the Floodplains Ordinance in Room 391, 3<sup>rd</sup> floor of the Northern Building, 305 E. Walnut St., Green Bay, on Monday the 28<sup>th</sup> day of June, 2010, at 4:30 p.m. on an appeal taken by Joseph Pels denying his request for a holding tank to serve his residential structure instead of a mound septic system. This property is located in the NW1/4, NW1/4, S36, T24N, R19E in the Village of Hobart. The property address is 3600 W. Mason St., Parcel # HB-854-3.

Any person wishing to attend who because of disability requires special accommodation should contact the Brown County Zoning Office at 448-6480 by 4:30 p.m. on June 25, 2010, so that arrangements can be made.

Dated this 13<sup>th</sup> and 20<sup>th</sup> day of June, 2010.

Brown County Board of Adjustment  
Allan Duchateau  
Charles Karnopp  
Bill Ullmer  
Richard Huxford-Alternate



Neville  
Public  
Museum

Of Brown County

## NEVILLE PUBLIC MUSEUM GOVERNING BOARD

### AGENDA

*Monday, June 28, 2010*

4:30 p.m.

Neville Public Museum  
Third Floor Board Room

- 
- I. Call meeting to order
  - II. Approve/modify agenda
  - III. Approve/modify minutes from March 22, 2010 meeting
  - IV. Review of Final Report on Strategic Plan 2005-2010
  - V. Director's report
  - VI. Such other matters as are authorized by law
  - VII. Adjournment

Kevin Kuehn, Chair

### Next Meeting

Monday, October 11, 2010

4:30 p.m.

*Please contact Jill at 448-7841 if you cannot attend this meeting—thank you!*

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**LAND CONSERVATION SUBCOMMITTEE**

Norb Dantinne, Chair  
Dave Kaster, Vice Chair  
Bernie Erickson, Mike Fleck, Dan Haefs, Norbert Vande Hei

**LAND CONSERVATION SUBCOMMITTEE**

**Monday, June 28, 2010  
6:30 p.m. (PD&T to Follow)  
Room 161,  
1150 Bellevue Street**

- I. Call Meeting to Order.
  - II. Approve/Modify Agenda.
  - III. Approve/Modify Minutes of Land Conservation Subcommittee of June 1, 2010.
- 
1. Review Working Lands Initiative requirements for Land and Water Conservation Department, budgetary impacts and recommendations.
  2. Land and Water Conservation Department Monthly Budget Update (copy will be provided at meeting).
  3. Director's report.
  4. Such other matters as authorized by law.

Norb Dantinne, Chair

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### PLAN, DEV. & TRANS. COMMITTEE

Bernie Erickson, Chair  
Mike Fleck, Vice Chair  
Dan Haefs, Dave Kaster, Norb Dantine

### PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE

Tuesday, June 28, 2010  
Approx. 7:00 p.m. (To follow Land Con mtg.)  
Room 161, Ag & Extension Center  
1150 Bellevue Street

### **\*\* Please Note Time and Location \*\***

- I. Call Meeting to Order.
  - II. Approve/Modify Agenda.
  - III. Approve/Modify Minutes of the June 1, 2010.
1. Review minutes of:
    - a. Planning Commission Board of Directors Transportation Subcommittee (May 10, 2010).
    - b. Chapter 21 Subdivision Ordinance Revision Subcommittee (May 27, 2010).

### Other

2. Discussion re: Regional Transit Authority – Chris Phelps, Green Bay Metro.
3. Resolution re: Requesting that the public service commission of Wisconsin include consideration of the impact on groundwater due to construction in Karst regions of Brown County as part of their review of the Ledge Wind Energy, LLC, (Invenergy) Wind Energy Project application.
4. Resolution re: Health Risks Posed by Wind Turbines.

### Highway

5. Presentation from WI DOT re: Update on 41 Expansion.
6. Resolution Placing Advisory Referendum Question on November Ballot.
7. Budget to Actual-June 2010.
8. Director's Report.

### Port & Solid Waste

9. Port - Budget Status Financial Report for May 2010.
10. Solid Waste – Budget Status Financial Report for May 2010.
11. Director's Report.

### UW-Extension

12. Budget Status Financial Report for May 2010.
13. Budget Adjustment Request (#10-61): Increase in expenses with offsetting increase in revenue.
14. Director's Report.

## **Planning and Land Services**

**Land Information** – No Agenda Items.

### **Planning Commission**

15. Budget Status Financial Report for May 2010.

### **Property Listing**

16. Budget Status Financial Report for May 2010.

### **Zoning**

17. Budget Status Financial Report for May 2010.

### **Highway/Planning Commission**

18. Discussion and Possible Action re: STH 29/CTH EA environmental study issues identification meeting results.

19. CTH GV reconstruction project study final report (standing item).

20. **Airport** – Budget Status Financial Report for May 2010.

21. **Register of Deeds** - Budget Status Financial Report for May 2010.

### **Other**

22. Audit of bills.

23. Such other matters as authorized by law.

Bernie Erickson, Chair

### **Attachments**

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Word97/agendas/plandev/April26\_2010.

# BOARD OF SUPERVISORS

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### EDUCATION & RECREATION COMMITTEE

Jesse Brunette, Chair  
Tim Carpenter, Vice Chair  
Bill Clancy, John Vander Leest, Vicky Van Vonderen

### EDUCATION & RECREATION COMMITTEE

Thursday, July 1, 2010

6:00 p.m.

Weyers-Hilliard Library  
2680 Riverview Dr

**\*\*Please Note Time and Location\*\***

- I. Call to Order.
- II. Approve/Modify Agenda.
- III. Approve/modify minutes of June 3, 2010.

1. Review Minutes of:
  - a. Library Board (May 20, 2010)

### Communications

2. Communication from Supervisor VanVonderen Re: to have staff present their recommendations to address the litter, maintenance, trespassing and noise control issues at Fonferek Park. *Referred from June County Board.*

### Library

3. Budget Status Financial Report – May 2010.
4. Budget Adjustment Request (#10-71): Increase in expenses with offsetting increase in revenue.
5. Library Report.

### Golf Course

6. Financial Statistics as of June 13, 2010.
7. Superintendent's Report.

### NEW Zoo

8. Budget Status Financial Report – May 2010.
9. Zoo Monthly Activity Report for June 2010.
  - a. Operations Report.
    - i. Admissions, Revenue, Attendance.
    - ii. Gift Shop, Mayan, Zoo Pass Revenue.
  - b. Education/Volunteer Programs Report – May 2010.
  - c. Curator's Report.
  - d. Director's Report.



10. Budget Adjustment Request (#10-59): Increase in expenses with offsetting increase in revenue.
11. Budget Adjustment Request (#10-60): Increase in expenses with offsetting increase in revenue.
12. Budget Adjustment Request (#10-70): Increase in expenses with offsetting increase in revenue.

**Parks**

13. Approval of RFP for Way-Morr Park alternate (Photovoltaic System Install)
14. Budget Status Financial Report – May 2010.
15. Energy Initiatives Update.
16. Director's Report for May 2010.

**Museum**

17. Budget Status Financial Report - May 2010.
18. Attendance & Admission - May 2010.
19. Review of Final Report on Strategic Plan - 2005-2010.
20. Director's Report.

**Resch Centre/Arena/Shopko Hall**

21. May Attendance for the Brown County Veterans Memorial Complex.

**Other**

22. Audit of bills.
23. Such other matters as authorized by law.

Jesse Brunette, Chair

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## **BROWN COUNTY COMMITTEE MINUTES**

- Brown County Children with Disabilities Education Board (May 26, 2010)
- Emergency Medical Services Council (June 16, 2010)
- Planning Commission Board of Directors Transportation SubCommittee (May 10, 2010)
- Planning Commission Board of Directors Chapter 21 Subdivisions Ordinance Revision SubCommittee (May 27, 2010)

**To obtain a copy of Committee minutes:**

**[http://www.co.brown.wi.us/minutes\\_and\\_agendas/](http://www.co.brown.wi.us/minutes_and_agendas/)**

**OR**

**Contact the Brown County Board Office or the County Clerk's Department**

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Wednesday, May 26, 2010

Present: J. Van Sistine, B. Clancy, M. Greenlaw, K. Prast

Excused: S. King

Also Present: B. Natelle, S. Goron, S. Keckhaver, J. Skenadore

1. Call to order - 4:15 p.m. - K. Prast.
2. Action Item: Approval of Board Minutes April 28, 2010: B. Clancy moved to approve the minutes of the April 28, 2010 Board meeting. M. Greenlaw seconded the motion. Motion carried.
3. Correspondence: A letter was read from Mayor Mike Walsch on behalf of the M.S. Walk thanking us for the use of the school building as a rest stop during the M.S. Walk that was held in April.
4. Action Item: Approval of Agenda: M. Greenlaw moved to approve the agenda as presented. B. Clancy seconded the motion. Motion carried.
5. Action Item: Donations: Spring Lake Church donated small boxes of Seroogy Chocolates for the staff.

Maurice and Dallas Lamers donated Frisbees for the students.

Paper Converting Machine Company donated \$500 in honor of Hopp students.

Nicole DeRuyter donated \$100 to the Music Department.

Dennessa Meeuwsen, Megan Cieslewicz, Liz Peterson, and Sarah Brumlie of Bay Port High School donated \$50 that they earned during a "Pay It Forward" project that was completed for Ms. Vicki Quinn's class. The group chose Syble Hopp School High School to receive this donation.

Martin Hardware held a Brat Fry with the proceeds of \$370 being donated to Mr. Gehring's homeroom.

Mark & Lynn Meshke donated a boy's bike for the school playground.

Francis Webber donated 14 dozen golf balls to the Syble Hopp Special Olympic Golf Team.

Green Bay Community Service Club donated \$200 for Hopp needs.

Kohl's Cares for Kids donated \$500 to Rob Morris classroom.

Mary Terrien & Holly Rottier donated \$200 toward the purchase of an oxygen level tester.

All Saints Parish, Denmark, donated \$50 in honor of Holly Rottier. This donation has been designated toward the purchase of an oxygen level tester.

PROCEEDS OF BROWN COUNTY CDEB MEETING MAY 26, 2010:

Abby Darrow donated 8 boxes of Girl Scout cookies for Hopp students.

Jim and Sheila Growt donated \$2,500 toward the Pool Capital Campaign.

The following donations were received for Camp:

Joan Ladowski - \$20  
Denmark Lions Club - \$250  
Casco Lion's Club - \$300  
Allouez Kiwanis - \$500  
Jon T. Wolf Trucking - Use of semi and trailer to haul luggage/supplies to/from Camp  
Lee Sannes - Two days of his time to drive the semi to/from Lions Camp  
The Zimowske Family - Use of golf cart  
The Stafford Family - Use of 4-wheel ATV  
Jay Wille - Use of Bushhog and trailer  
Gene Gibbons - Use of trailer and 4-wheel ATV  
Scott Selby - Use of golf cart  
Paula Bavinck - Assorted salad dressings  
Dan Buchholz - 25# brats  
Eileen's Candies - 6 cases of trail mix  
Freddies Coffee House - 14# of coffee  
Frito-Lay - 2 cases potato chips  
Darlene Gauger - Ice cream and cones  
Great Harvest Bread - 20 loaves of assorted breads  
Heinz - 1 case each of ketchup and mustard packets  
Hydrant Pizza's - numerous pizzas  
Kelloggs - 1 case of cereal  
Kentucky Fried Chicken - 250 chicken meals  
Krohns Dairy/Trega Foods - 12# cheese curds  
Jeff & Sheila Lemmen - 3500 napkins  
Reinhart Foods - Grape and orange juice, Tri-tators, French toast, bowls and plates  
Roger Nelson - paper plates  
Pepsi - 12 cases soda and 2 cases water  
Schreiber Cheese - cheese chunks and cheese slices  
John VanLanen - 20 cases bottled water

M. Greenlaw moved to accept these generous donations. B. Clancy seconded the motion. Motion carried.

6. Action Item: Financial Report: M. Greenlaw moved to accept and place on file the financial report ending April 30, 2010. B. Clancy seconded the motion. Motion carried.
7. Action Item: Administrators Report:
  - a. B. Natelle reported that Lions Camp is this week of May 24 through 28. The students and staff are enjoying warm weather and camp is going well.

PROCEEDS OF BROWN COUNTY CDEB MEETING MAY 26, 2010:

- b. B. Natelle reported that those children who are medically unable to attend camp or those parents wishing for their children not to attend overnight camp for other reasons are participating in Hopp Camp during this week. Camping activities at Hopp School are offering a day camp atmosphere. Children are enjoying arts and crafts, special music time, songs by a camp fire, playing in the water and had many other fun activities. A photo album of pictures representing the week long camp will be sent home with each child.
- c. J. Skenadore reported that students have been busy helping with grounds maintenance and pulling weeds. Jim reported that he is waiting for a cost on the purchase of a pool cover that would help save energy by allowing us to regulate the temperature. He also updated the Board that Coppens Roofing is scheduled to come out to the school to look at several locations on the roof that are still leaking over the gym and one of the classrooms.
- d. Sue Goron reported that four districts are running Early Childhood diagnostic clinics this week and next. Children who were referred for further testing, following a screening, will be involved. Children who qualify for EC programming will be offered fall placements.
- e. The June Board meeting is cancelled due to lack of quorum and the next meeting is scheduled for July 7th.

B. Clancy moved to accept the Administrators Report. M. Greenlaw seconded the motion. Motion carried.

- 8. Action Item: Parent Organization: Parents are busy preparing for the Golf Outing in July. Many parents came in on Monday to help load the semi truck with the camp luggage and supplies. Parents are scheduled to come in on Friday to help unload the semi with the returning campers. M. Greenlaw moved to accept the Parent Organization report. B. Clancy seconded the motion. Motion carried.
- 9. Action Item: Payment of Bills: B. Clancy moved to pay the bills totaling \$97,204.80 for General Fund and \$759.98 Pool Fund expenditures for April, 2010. M. Greenlaw seconded the motion. Motion carried.
- 10. Action Item: Replacement Position: S. Goron presented to the Board requesting a contract be offered to Rebecca Krueger for the position of Teacher at Heritage Elementary beginning with the 2010-2011 school year. Ms. Krueger is a recent graduate of U.W.-Oshkosh. B. Clancy moved to approve a contract with Rebecca Krueger beginning with the 2010-2011 school year. M. Greenlaw seconded the motion. Motion carried.
- 11. Adjournment to Executive Session: None.
- 12. Action Item: Staff Request: None.
- 13. Adjournment: M. Greenlaw moved to adjourn the meeting at 4:45 p.m. B. Clancy seconded the motion. Motion carried.

**PROCEEDINGS OF THE BROWN COUNTY  
EMERGENCY MEDICAL SERVICES COUNCIL**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Emergency Medical Services (EMS) Council** was held on Wednesday, June 16, 2010 at the Village of Ashwaubenon Board Room – 2155 Holmgren Way, Green Bay, WI

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**Present:**       **Voting Members:** Carole Andrews, Robert Kiser, Larry Ullmer,  
Cal Lintz, Don Riha  
**Excused:**       Tom Madigan, Terry Timmerman, Mark Wallace  
**Present:**       **Non-Voting Members:** Lauri Gulbrand for Shelly Nackers, Cullen Peltier  
Steve Stroman  
**Excused:**       Paul Casey, Jennifer Gardman, Ken Johnson, Al Klimek, Joy Neville,  
Bonnie Parrot, Luke Pasterski, Eric Peterson, Chris Sorrells,  
Dawn Wolfcale  
**Also Present:** Tim Nowak, Ann Peggs

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1.     **Call Meeting to Order:**  
The meeting was called to order by Chairman Larry Ullmer at 1:30 p.m.
2.     **Approve/Modify Agenda:**  
  
      **Motion made by Andrews, seconded by Kiser to approve.**  
      **MOTION APPROVED UNANIMOUSLY**
3.     **Approve/Modify Minutes of April 21, 2010:**  
  
      **Motion made by Andrews, seconded by Lintz to approve.**  
      **MOTION APPROVED UNANIMOUSLY**
4.     **End of Life Program Update:** None
5.     **Medical Director's Report:** Dr. Johnson was not available at this meeting.
6.     **Training and Standards Work Group:**  
This group did not meet during the last reporting period.
7.     **Statewide Committees and Task Force – Reports:**  
Cal Lintz reported on revisions to WI Administrative Rule HFS110, stating that at this time changes are being reviewed by Rule Writers and Attorneys with a target date for completion as of July 31<sup>st</sup>. He explained there are four Administrative Rules (HFS 110/111/112/113) which will be consolidated to address licensure, scope of practice, and certification relative to 1<sup>st</sup> responders, EMT basics, Intermediate Technicians, and Intermediate Paramedics. The one impact on providers will be a late fee for non-renewal of licenses. He added that there is a new licensing program (E-licensing), which can be accessed directly by web site. Chairman Ullmer pointed out that there is not a place in the re-licensing process for the Medical Director to review and approve. Mr. Lintz replied that the focus

appears to be on empowering EMS Service Directors and EMS providers to submit documentation based on an honor-system concept.

Chairman Ullmer added that a working draft copy of the document has been sent to PAAW (Professional Ambulance Association of WI) within the last ten days. He will distribute copies to members.

Another State project which may impact the District, although not locally, Lintz reported is a transition course for Medical First Responders to EMT Basics.

Other highlights discussed include:

- Audits - Cal Lintz noted that audits will be at random and submission requirements will include hard copy documentation of CPR certification, a copy of the license, the certificate from the training center, etc.
- STAK – Dr. Stroman reported there will be openings in the Fox Valley region, specific to EMS related positions, firefighters, paramedics, and trauma surgery, stating that at this time the Northeast Region is under-represented.
- RTAK – Three sub-committees are being formed to study medical oversight, out of hospital EMS, and education. The next meeting is scheduled for August 18<sup>th</sup> at 5 p.m. Tom Nowak is co-chair of one of the sub-committees.
- A Critical Care Paramedic Course will be held at NWTC this Fall. Cal Lintz announced that an endorsement to the paramedic license will be Tactical EMS and suggested it be discussed in the Training & Standards Work Group.

8. **Other Business:**

Ann Peggs, Green Bay Fire, submitted her application for membership on this Council. She will be replacing Dustin Ridings and Dan Guns, and will be a voting member. Approval will go before the County Board in the next month.

Carole Andrews, announced that Brown County Supervisor Tim Carpenter has expressed interest in membership and she will follow-up.

Cullen Peltier suggested that a future meeting be held at the EMS Center to include a tour of the 911 Communications Center.

9. **Public Comment and Such Other Matters as Authorized by Law:**

None

10. **Next Meeting – September 15, 2010 – 1:30 p.m. –  
911 Communications Center**

**Training & Standards Work Group will meet on the same date at 12:30.**

11. **Adjourn:**

**Motion made by Andrews, seconded by Riha to adjourn 1:57 p.m.**

**MOTION APPROVED UNANIMOUSLY**

Respectfully submitted,

Rae G. Knippel, Recording Secretary

**MINUTES**  
**BROWN COUNTY PLANNING COMMISSION BOARD OF DIRECTORS**  
**TRANSPORTATION SUBCOMMITTEE**  
**Monday, May 10, 2010**  
**Green Bay Metro Transportation Center**  
**901 University Avenue**  
**Green Bay, Wisconsin**  
**10:00 a.m.**

**ROLL CALL:**

***(Voting)***

Jeff Agee-Aguayo	<u>X</u>	Tom Klimek	<u>X</u>
Bill Balke – Vice-Chair	<u>      </u>	Brian Lamers - Chair	<u>X</u>
Bob Bartelt	<u>      </u>	Doug Martin *	<u>X</u>
Craig Berndt	<u>X</u>	Rebecca Meert	<u>X</u>
Graham Callis	<u>X</u>	Tom Miller	<u>      </u>
Matt Halada	<u>X</u>	Chris Phelps	<u>X</u>
Mike Finn	<u>      </u>	Scott Thoreson	<u>X</u>
Ed Kazik	<u>X</u>	Ed Wiesner	<u>X</u>

\* Steve Birr for Doug Martin

***(Non-voting)***

David Lowe (WisDOT – Madison)	<u>      </u>
Angelica Salgado (FTA Region 5)	<u>      </u>
Carlos Pena (FHWA – Madison)	<u>10:35</u>
Bobbi Retzlaff (WisDOT – Madison)	<u>Exc</u>
Aileen Switzer (WisDOT – Madison)	<u>      </u>
William Wheeler (FTA Region 5)	<u>      </u>

**Others present:** Lisa J. Conard and Dan Teaters.

B. Lamers called the meeting to order at 10:00 a.m.

**ORDER OF BUSINESS:**

1. Approval of the August 13, 2009, Transportation Subcommittee meeting minutes.

A motion was made by T. Klimek, seconded by E. Wiesner, to approve the August 13, 2009, Transportation Subcommittee meeting minutes. Motion carried.

2. Discussion of the updated Existing Conditions section of the Green Bay MPO Long-Range Transportation Plan.

C. Runge stated that the original plan was approved in 2005 and an update was completed in 2007. This update is scheduled to be completed and approved by the Brown County Planning Commission Board of Directors (MPO Policy Board) on November 3, 2010. C. Runge anticipates issuing various elements of the plan to the Transportation Subcommittee for review and comment in the coming months.



G. Callis asked about the decrease in Green Bay Metro's ridership between 2008 and 2009.

C. Runge stated that a substantial fare increase and service cuts were introduced in 2009. Also, gas prices reached \$4.00+ per gallon in 2008. In 2009, gas prices were less than \$3.00 per gallon. Many passengers who took Metro in 2008 because of the high gas prices likely returned to their own vehicles in 2009.

3. Discussion of the updated Goals and Objectives and Existing Conditions sections of the Brown County Bicycle and Pedestrian Plan.

C. Runge introduced Dan Teaters. Dan is the new Transportation/GIS Planner, replacing Tim Hennig.

D. Teaters stated that the original Brown County Bicycle and Pedestrian Plan was developed in 1994. It was updated in 1998 with minor revisions and updates to completed projects.

D. Teaters reviewed the goals and objectives of the draft bicycle and pedestrian plan.

**Goals:**

1. The main goal is to create a transportation system that includes and treats bicycle and pedestrian facilities with the same level of importance as automobile infrastructure.
2. Developing a bicycling and walking culture in Brown County.

**Objectives:**

1. Engineering
  - The design of our bicycle and pedestrian facilities must take into consideration people of all ages and physical abilities.
  - By providing a safe and convenient network, people will be encouraged to pursue walking and cycling.
2. Education
  - A knowledgeable population will be more apt to try walking and/or cycling because of the increased benefits associated with those activities.
  - Amount of opportunity to teach is plentiful.
3. Enforcement
  - Direct link to education.
  - Increasing police presence on bicycles and on foot.
  - "Neighborhood watch" = expanded police presence.
4. Encouragement
  - Provide additional bicycle parking.
  - Design transportation projects around pedestrians and bicycles.
  - Mix compatible land uses to provide a variety of destinations that can be easily reached on foot and by bicycle.
  - Link regional trails to local trails.
  - Provide sidewalks along all bus routes.

D. Teaters stated that the importance of bicycle and pedestrian facilities is increasing locally and added:

- More than 20 new bicycle and pedestrian facilities have been constructed in Brown County since the 1998 plan was adopted.
- Many projects have occurred in the urbanized area.
- Regional trails play an important role in the county.
- Green Bike Program introduced in 2009
  - Recommendations to improve the existing program will be included in the plan.
- Municipalities are adopting new policies for sidewalk installation.
- Focus is being placed on creating a network with high connectivity.

M. Halada stated that WisDOT "shall ensure that bikeways and pedestrian ways are established in all new roadway construction and reconstruction projects in whole or in part from state or federal funds" as per Wisconsin State Statutes, Chapter 85, Section 35 (b).

M. Halada stated that the statutes allow for exceptions. L. Conard subsequently provided the exemptions, which can be found in Chapter 85, State Trunk Highways; Federal Aid Section (35) (c), and are as follows:

1. Bicyclists or pedestrians are prohibited by law from using the highway that is the subject of the project.
  2. The cost of establishing bikeways or pedestrian ways would be excessively disproportionate to the need or probable use of the bikeways or pedestrian ways. For purposes of this subdivision, cost is excessively disproportionate if it exceeds 20 percent of the total project cost. The rules may not allow an exception under this subdivision to be applied unless the secretary of transportation, or a designee of the secretary who has knowledge of the purpose and value of bicycle and pedestrian accommodations, reviews the applicability of the exception under this subdivision to the particular project at issue.
  3. Establishing bikeways or pedestrian ways would have excessive negative impacts in a constrained environment.
  4. There is an absence of need for the bikeways or pedestrian ways, as indicated by sparse population, traffic volume, or other factors.
  5. The community where pedestrian ways are to be located refuses to accept an agreement to maintain them.
4. Update on the Transportation Enhancements (TE) and Safe Routes to School (SRTS) application schedules.

C. Runge stated that the TE and SRTS application packets are typically distributed by WisDOT every other January with applications due in April.

C. Runge stated the TE and SRTS program application packets will likely be distributed by WisDOT on June 1. It is also anticipated that the deadline for submittal will be around July 15. This timeline is much shorter than in years past.

R. Meert agreed that the timeline was tight, stating that the application approval process typically requires two local meetings prior to submittal to WisDOT.

M. Halada introduced himself as the representative from the WisDOT Northeast Region. Chris Culotta had been the previous representative on the subcommittee but has taken a new position with WisDOT. M. Halada stated he would be the local contact regarding the TE and SRTS programs.

M. Halada stated that the project award announcements are scheduled to be made in November.

5. Any other matters.

R. Meert passed out two flyers:

Bicycle Now! This workshop is sponsored by the Brown County Health Department, WE BIKE, and the Bay Shore Bicycle Club. Basic instruction regarding bicycle maintenance, laws, and riding skills will be provided to participants.

A Bend in the Road: Exploring Transportation Options in Brown County. This summit is sponsored by the Brown County United Way, UW-Green Bay, and Bay Area Community Council.

M. Halada announced that Carlos Pena from FHWA has taken a position with FHWA in Maine. It is anticipated that David Jolicoeur will take his place on the subcommittee.

C. Runge stated that the next meeting of the Transportation Subcommittee will be held on:

Monday, June 21, 2010  
Green Bay Metro Transportation Center  
901 University Avenue  
Green Bay, Wisconsin  
10:00 a.m.

6. Adjourn.

B. Lamers closed the meeting at 10:26 a.m.

C. Pena arrived at 10:35 and was briefed by C. Runge.

**MINUTES**  
**BROWN COUNTY PLANNING COMMISSION BOARD OF DIRECTORS**  
**CHAPTER 21 SUBDIVISIONS ORDINANCE REVISION SUBCOMMITTEE**

Thursday, May 27, 2010  
Northern Building  
305 E. Walnut St., Room 200  
Green Bay, WI  
3:00 p.m.

**ROLL CALL:**

Bill Bosiacki	<u>X</u>	Dennis Reim	<u>X</u>
Graham Callis	<u>Exc</u>	Peter Schleinz	<u>X</u>
David Chrouser	<u>X</u>	Michael Soletski	<u>X</u>
Norbert Dantine, Jr.	<u>Exc</u>	Michael Vande Hei	<u>X</u>
Pat Ford	<u>X</u>	Andrew Vissers	<u>X</u>
Pat Kaster	<u>X</u>	Jim Wallen	<u>X</u>
Chuck Lamine	<u>X</u>		

**OTHERS PRESENT:** Aaron Schuette

The meeting was called to order by M. Soletski at 3:00 p.m.

M. Soletski stated that N. Dantine would not be present at the meeting and asked that agenda items 3c. and 3d. be delayed until the next meeting so N. Dantine could participate.

A motion was made by D. Chrouser, seconded by A. Vissers, to delay agenda items 3c. and 3d. until the next meeting. Motion carried.

1. Approval of the March 25, 2010, Chapter 21 Subdivisions Ordinance Revision Subcommittee meeting minutes.

A motion was made by P. Ford, seconded by M. Vande Hei, to approve the minutes. Motion carried.

2. Follow-up discussion regarding Working Lands Initiative.

A. Schuette provided a brief presentation regarding the State of Wisconsin's Working Lands Initiative and how components of a land division ordinance could be used to help property owners involved in the program. Working Lands Initiative is facilitated by the Department of Agriculture, Trade and Consumer Protection (DATCAP) and is the next generation of Farmland Preservation. The group discussed issues related to the state having counties set up a program and working with local municipalities to make the program work, tax credits, conversion fees and penalties, the effect of the program on exclusive agriculture zoned property, each municipality developing a certifiable map by August 30, 2010, and allowances for certain land divisions without conversion fees if conditional use options are used.

A conversion fee, payable to the local unit of government, in the amount of three times the Department of Revenue Grad I cropland valuation is required whenever a rezoning from exclusive agriculture to a different zoning category is approved. The local unit of government must turn the conversion fees back to the state by March 1 every year, starting in 2011.

The conditional use option uses a 20:1 ratio, which impacts uses of land and cannot have negative impacts on other farm lands. When one acre is divided for non-agricultural development, an additional 20 acres must remain (total 21 acres), but this can occur on each base farm tract to create up to four units plus a farmstead with a conditional use permit. The count does not restart if the property sells or if property lines are changed; the boundary of each is established in the beginning of the process with the certifiable map.

This is why having a subdivision ordinance that requires submittal of all land divisions 40 acres or less may be helpful for both local municipalities and property owners. The local zoning ordinance must act in coordination with the land division process to make sure lots larger than 10 acres meet the standards of the zoning ordinances and Wisconsin Working Lands Initiative requirements to avoid creating unbuildable lots.

D. Chrouser asked if the comprehensive rezone for the program is for a single parcel or an entire municipality.

A. Schuette responded for an entire municipality, every 10 years.

D. Chrouser referenced hearing of Suamico submitting a map that was rejected.

A. Schuette stated that the county was not aware of that occurring, but they did send in a map for Rockland. No response of approval was received but the state did respond with a series of questions, which the county answered. The latest response from the state related to their legal staff needing to provide a response.

J. Wallen asked for clarification that if areas are taken out, the areas must substantially reflect the comprehensive plan.

A. Schuette responded yes.

C. Lamine stated that many of the issues tie to 40 acres. With the existing ordinance, if a split occurs that creates a parcel greater than 10 acres, the parcel created could be in violation of the zoning ordinance based on lot size, frontage, or Wisconsin Working Lands Initiative requirements. An ordinance with requirements for review of lot split of 40 acres or less will help capture this problem.

P. Kaster referenced having a recent Planned Unit Development project with underlying exclusive agriculture zoning. The project was quickly rezoned to eliminate any problems. P. Kaster asked about the relationship with the comprehensive plan and zoning map.

A. Schuette stated that all plans (working lands initiative, zoning, and comprehensive plans) have to be consistent.

D. Reim asked how large the staff is working on this in Madison.

A. Schuette referenced that a few of the staff have left, but did not have a total count.

The subcommittee continued discussion about a failed repeal for Working Lands Initiative and no movement on legislation. Thus, we must continue to operate on what is going on now with Working Lands Initiative.

3. Review and action regarding Subdivisions Ordinance sections 21.30 through 21.32.
  - a. General Provisions (s.21.30)

The proposed version was accepted by the committee.

- b. Dedication and Reservation of Land (s. 21.31)

The proposed version was accepted by the committee.

- c. Land Suitability (s. 21.32)

D. Chrouser asked if agenda Items 3c. and 3d could briefly be discussed by the attending subcommittee members to help keep the project going efficiently.

M. Soletski responded that they should wait for N. Dantine to attend.

The agenda item was not discussed.

- d. Geotechnical Study (continuation from February 25, 2010, meeting)

The agenda item was not discussed.

4. Other matters.

D. Chrouser discussed a concern regarding easements for private utilities and a recent situation that occurred within a subdivision in the Village of Howard. A utility easement was sold from WPS to ATC. The easement is used for overhead power lines. The power in the power lines was increased and caused adjacent property owners building houses outside of the easement to feel electricity from the lines. The private company was claiming that they have more easement than is shown in recorded documents. The subcommittee identified that it almost sounds like an unjust taking.

A brief discussion took place as to if, or how, this could be addressed in a subdivision ordinance.

The subcommittee asked P. Schleinz to invite the Brown County Corporation Counsel to a subcommittee meeting to discuss concerns regarding this type of situation, with the possibility of inviting ATC to a separate future meeting.

5. Confirm upcoming meeting scheduled for June 24 at 3:00 p.m.

M. Soletski stated that he may not be able to attend the next scheduled meeting on June 24 and possibly the July meeting also. The subcommittee should continue on without him if he is unable to attend. M. Soletski asked P. Schleinz to verify that N. Dantine can attend the next meeting.

The subcommittee agreed that the next meeting should be rescheduled tentatively to June 17, 2010, at 3:00 p.m. or another day that allows N. Dantine to attend with the majority of the committee.

6. Adjourn.

A motion was made by M. Soletski, seconded by P. Ford, to adjourn. Motion carried.

The meeting adjourned at 3:44 p.m.